



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 01-09-2017**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: January 5, 2017

SUBJECT: JEFFERSON COUNTY Meetings – Week of January 9, 2017

January 9, 2017 Monday	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	HOME Consortium Board Executive Committee	8:45 a.m.	Administration Center 515 W. Moreland Blvd, Rm 355/59 Waukesha
	Drainage Board	9:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
January 10, 2017 Tuesday	Human Services Board	8:30 a.m.	Workforce Development 874 Collins, Rm 103, Jefferson
January 11, 2017 Wednesday	No Scheduled County Meetings		
January 12, 2017 Thursday	Child Death Review Team (CDRT)	8:30 a.m.	UW Extension 864 Collins, Rm 12, Jefferson
	Finance Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
January 13, 2017 Friday	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
January 14, 2017 Saturday	*Lower Spring Lake Protection & Rehabilitation District	10:00 a.m.	Village Hall 100 Taft St, Palmyra
January 15, 2017 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, JANUARY 9, 2017

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of November 28, December 12 and December 15, 2016 Committee Minutes
7. Communications
8. Discussion and Possible Action on a Potential Modification of Permit CU1438-06 for WD Hoard & Sons/Hoard's Dairyman Farm to Reflect Changes Required to Maintain Compliance with the Siting Standards ATCP51 Regarding the Manure Storage Structural Repair Plan
9. Discussion and Possible Completeness Determination on Application for Expanded Livestock Facility by Cold Spring Egg Farm, Town of Palmyra
10. November 2016 Monthly Financial Report for Land Information Office – Andy Erdman
11. December 2016 Monthly Financial Report for Zoning – Rob Klotz
12. Discussion and Possible Action on Development of an Ordinance Regulating Beekeeping
13. Discussion and Possible Action on Mini-Pigs Being Designated as Household Pets
14. Discussion and Possible Action on Petitions Presented in Public Hearing on December 15, 2016:

R3940A-16 –John Whitcomb/Thiebeau Hunting Club Property: Rezone PIN 016-0513-3341-000 (122.13 Acres) to A-2, Agricultural and Rural Business to sanction the existing hunt club on **Charley Bluff Rd**, Town of Koshkonong.

R3941A-16 – Jeff Gaal: Rezone to A-3 to create a 3.86-acre lot combination around the home at **W532 County Rd B** from part of PINs 006-0716-1411-003 (3.756 Acres) and 006-0716-1411-005 (1.572 Acre). Create a 2-acre lot around the existing home at **W568 County Rd B** from PIN 006-0716-14111-003. The sites are in the Town of Concord.

R3942A-16 – Steve Wareham/Wareham Properties IS LLC: Create a 3-acre A-3 farm consolidation lot around the home at **N7004 County Rd P** and two, 2-ac A-3 building sites near the intersection of **County Rd P and Ranch Rd**, all from PIN 006-0716-0632-000 (51.25 Acres). The sites are in the Town of Concord.

R3943A-16 – Nancy Harris: Rezone 3 acres for a farm consolidation lot at **N2385 County Rd N** in the Town of Koshkonong. The site is part of PIN 016-0514-0112-002 (28.39 Acres)

R3944A-16 – John & Sally Mason: Create a 1.2-ac A-3 farm consolidation lot around the home at **W2272 Piper Rd** from PIN 024-0516-1943-001 (0.96 Acre) and part of PIN 024-0516-1943-000 (35.05 Acres). The site is in the Town of Palmyra.

R3945A-16 – Terry Stritzel/ Raymond Stritzel Trust & Steven Stritzel Properties: Create a 3.3-acre A-3 lot around the home and buildings at **W5576 Tri-County Rd** and a 3.7-acre A-3 lot around the home at **W5550 Tri-County Rd** from part of PINs 016-0514-3534-000 (22.765 Acres) owned by the Raymond Stritzel Trust Property and PIN 016-0514-3534-002 (8.6 Acres) owned by Steven Stritzel. The sites are in the Town of Koshkonong.

R3946A-16 – Terry Stritzel/Raymond Stritzel Trust Property: Rezone to **A-3**, 1 ac for a new building site near **W5576 Tri-County Rd** and 0.35 ac to add it to an adjoining A-3- zoned property at **W5524 Tri-County Rd**. The sites are part of PIN 016-0514-3534-000 (22.765 Acres) in the Town of Koshkonong

R3947A-16 – Terry Stritzel/Raymond Stritzel Trust Property: Rezone 2.5-ac of PIN 016-0514-3534-000 (22.765 Acres) near **W5524 Tri-County Rd** in the Town of Koshkonong to **Natural Resource**.

R3948A-16 – Fred Heckel: Rezone 2 acres of PIN 006-0716-2032-001 (35.818 Acres) for a new **A-3** zoned building site on **Hillside Dr** in the Town of Concord.

R3949A-16 – Fred Heckel: Create a 4-acre **Natural Resource** zone from PIN 006-0716-2032-001 (35.818 Acres) adjoining the proposed building site on **Hillside Dr**, Town of Concord.

CU1903-16 –Brenda Seeber: Allow a conditional home occupation for a tree and aerial service business in accordance with Sec. 11.04(f)8, Conditional Uses d. of the Jefferson County Zoning Ordinance. The subject is at **W2232 Aliceton Dr** in the Town of Ixonia on PIN 012-0816-3043-002 (1.156 Acre), and is zoned A-3, Agricultural/Rural Residential.

CU1904-16 – Glenn & Linda Wegner: CU to allow a 185-foot monopole cell tower with associated cabling and equipment on PIN 020-0814-0412-000 (38.838 Acres) under Sec. 11.055 of the Jefferson County Zoning Ordinance. The property is near **County Rd Q and State Road 19** in the Town of Milford, and is zoned A-1, Exclusive Agricultural.

CU1905-16 – Kathy & Steven Hatch: CU for up to five dogs in an A-3, Agricultural/Rural Residential zone at **W1628 Froelich Rd**, Town of Sullivan under Sec. 11.04(f)8, Conditional Uses c. of the Jefferson County Zoning Ordinance. The property is on PIN 026-0616-0932-001 (14 Acres).

CU1906-16 – Jacob & Katie Bowling: Allow a conditional home occupation/pump service business at **N7399 North Shore Rd** in the Town of Waterloo in accordance with Sec. 11.04(f)6, Conditional Uses f. The site is on PIN 030-0813-3542-000 (4.199 Acres), and is zoned A-1, Exclusive Agricultural.

15. Possible Future Agenda Items

16. Upcoming Meeting Dates

January 13, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203

January 19, 7:00 p.m. - Public Hearing in Courthouse Room 205

January 30, 8:30 a.m. - Decision Meeting in Courthouse Room 203

February 10, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203

February 16, 7:00 p.m. - Public Hearing in Courthouse Room 205

February 20 OR February 27, 8:30 a.m. - Decision Meeting in Courthouse Room 203

17. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



c/o Waukesha County CDBG Program
Lead Agent
515 W. Moreland Blvd.
Waukesha, WI 53188
1.262.896.3370 (direct)
1.262.896.8510 (fax)

c/o Wisconsin Partnership for Housing Development, Inc.
Program Administrator
121 South Pinckney Street Suite 200
Madison, WI 53703
1888.318.4486 (toll –free)
1.608.258.5560 (direct)
1.608.258.5565 (Fax)

**The HOME Consortium
Executive Committee Meeting
Monday, January 9, 2017
Administration Center, Room AC355/59
515 W. Moreland Blvd.
Waukesha, WI 53188
@ 8:45 A.M.**

1. Call to Order
2. Approval of the Minutes from the December 5, 2016 Executive Committee meeting.
3. Commonwealth Development Corporation of America Application
4. Adjournment

All agenda items are potentially actionable

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 24 hours prior to meeting.

JEFFERSON COUNTY FARM DRAINAGE BOARD

Monthly Board Meeting
Jefferson County Courthouse
311 S. Center Avenue, Room 203
Jefferson, WI 53549

January 9, 2017
9:30A.M.

AGENDA

1. Call meeting to order
2. Discussion and possible action regarding suspended Drainage Districts
3. Discussion of current status of Drain 36
4. Discussion of current status of Drain 14B
5. Pay bills
6. Motion to adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Special Needs Request- Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center, 874 Collins Road, Room 103
Jefferson, WI 53549

Date: Tuesday, January 10, 2017 Time: 8:30 a.m.

Committee Members:

Mode, Jim (Chair)
Jones, Dick (Vice Chair)
Kutz, Russell
Tietz, Augie

McKenzie, John (Secretary)
Crouse, Cynthia
Schultz, Jim

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the January 10, 2017 Agenda**
- 5. Public Comments (Members of the Public who wish to address the Board on specific agenda items must register their request at this time.)**
- 6. Approval of December 13, 2016 Board Minutes**
- 7. Communications**
- 8. Review of November, 2016 Financial Statement**
- 9. Discuss and Approve December, 2016 Vouchers**
- 10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center**
- 11. Discussion and Possible Action on New Professional Service Contracts (Child Alternate Care)**
- 12. Review and Approve Billing/Charge Rates for 2017**
- 13. Review nominations and choose CIT Officer of the Year**
- 14. Discussion and Possible Action on Approving RFP for Solar Panels for Workforce Development Center**
- 15. Discuss "The Raising of America" DVD**
- 16. Discuss Opportunities for the Oxford House**
- 17. Discuss the "Stepping Up" Initiative**
- 18. Director's Report**
- 19. Discuss updates from Wisconsin County Human Services Association**
- 20. Discuss potential agenda items for February board meeting.**
- 21. Adjourn**

Next Scheduled Meetings:

Tuesday, February 14, 2017 at 8:30 a.m.

Tuesday, March 14, 2017 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

www.jeffersoncountywi.gov

Jefferson County Child Death Review Team (CDRT)
Thursday January 12, 2017 at 8:30 AM
UW Extension room 12, 864 Collins Rd Jefferson

MEETING AGENDA

<i>Children's Health Alliance of Wisconsin, Community Services Coordinator</i> <i>City of Lake Mills Police Department</i> <i>Fort Atkinson Police Department</i> <i>Fort Health Care, Internal Med and Pediatrics Provider</i> <i>Fort Health Care, OB nurse</i> <i>Jefferson County District Attorney office</i> <i>Jefferson County Health Department, Director/Health Officer</i> <i>Jefferson County Health Department, PH Program Manager</i> <i>Jefferson County Health Department, Public Health Nurse</i> <i>Jefferson County Human Services, Child Protective Services</i> <i>Jefferson County Human Services, Outpatient Mental Health/ AODA</i> <i>Jefferson County Sheriff's Office, Detective, Drug Task Force</i> <i>Jefferson County WIC Director</i> <i>Jefferson County, Medical Examiner</i> <i>Jefferson Police Department, Detective</i> <i>PADA, Legal Advocate</i> <i>Village of Palmyra Fire and Rescue</i> <i>Waterloo Police Department</i> <i>Watertown Fire/EMS, Assistant Chief</i> <i>Watertown Health Department, Health Officer</i> <i>Watertown Police Department</i> <i>Watertown Regional Medical Center, ED RN Navigator</i> <i>Watertown Regional Medical Center, Pediatrics/Women's Health Manager</i> <i>Watertown Unified School District, Guidance Counselor</i>	<ul style="list-style-type: none">I. Call to orderII. Open session<ul style="list-style-type: none">A. Roll CallB. Certification of Compliance with the open meeting lawsC. Public Comment (Members of the public who wish to address the Committee must register their request at this time)D. Introduction of any new members.E. Discussion of confidentiality and signing of agreement.F. Approval of minutes from October 13, 2016 CDR meeting.G. Update and report on progress of Drug Disposal and Grief/ Bereavement subcommittees.H. Review of cases and work accomplished.I. Motion to move into closed session for the purpose of discussing confidential information relating to the unexpected deaths of specific children, pursuant to:<ul style="list-style-type: none">Wis. Stat 19.85(1)(d)(considering strategy for crime detection or prevention);Wis. Stat 19.85(1)(f)(considering medical, social or personal histories of specific persons or preliminary consideration of the investigation of charges against specific persons or preliminary consideration of the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or involved in such investigations);Wis. Stat 48.981(7)(limiting public disclosure of child-specific information disclosed to child death review team);Wis. Stat 146.82(2)(b)(restricting re-disclosure of medical information contained in records obtained pursuant to law);Wis. Stat 48.78(2)(a)(restricting re-disclosure of information in records of child protective agency); andWis. Stat 48.396 (limiting disclosure of law enforcement records of children).III. Closed session<ul style="list-style-type: none">A. Discussion relating to 4 unexpected deaths of young adults up to age 25B. Motion to return to open sessionIV. Reconvene open session<ul style="list-style-type: none">A. Next meeting date- April 13, 2017, dates for 2017 April 13, July 20, October 12B. Adjourn
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Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue
Room 112
Jefferson, WI 53549

Date: Thursday, January 12, 2017

Time: 8:30 a.m.

Committee members:	Jones, Richard (Chair)	Kutz, Russell (Secretary)
	Rinard, Amy	Jaeckel, George
	Hanneman, Jennifer (Vice Chair)	

Note-these are estimated times for agenda items

1. Call to order (8:30 a.m.)
2. Roll call (establish a quorum) (8:30 a.m.)
3. Certification of compliance with the Open Meetings Law (8:30 a.m.)
4. Approval of the agenda (8:30 a.m.)
5. Approval of Finance Committee minutes for December 8, 2016. (8:30 a.m.)
6. Communication (8:35 a.m.)
7. Public comment (Members of the public who wish to address the Committee must register their request at this time)
8. Presentation by DANA Investment Advisors on investment management services provided to Jefferson County (8:35 a.m.)
9. Presentation by WMMIC (Wisconsin Municipal Mutual Insurance Company) on the claims review process and reasons for approval or denial (8:45 a.m.)
10. Discussion and possible action on approval of out of state travel for Human Services Staff to review placement of a child in residential treatment in Tennessee and also out of state travel for 2 department staff to attend an annual conference in Alaska.
11. Discussion and possible action on resolution to approve the sale of foreclosed property to the Town of Milford (8:45 a.m.)
12. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties (8:55 a.m.)
13. Convene in closed session pursuant to section 19.85 (1)(e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offer to purchase on foreclosed properties
14. Reconvene in open session (9:15 a.m.)
15. Discussion and possible action on foreclosing on tax delinquent properties (9:15 a.m.)
16. Review of the financial statements and department update for November 2016-Finance Department (9:30 a.m.)
17. Review of the financial statements and department update for November 2016-Treasurer
18. Review of the financial statements and department update for November 2016-Child Support
19. Discussion of funding for projects related to the new Highway Facilities and sale of old Highway Facilities (9:35 a.m.)
20. Discussion on 2016 projected budget expenditures vs. actual expenditures (9:40 a.m.)
21. Update on contingency fund balance (9:40 a.m.)
22. Set future meeting schedule, next meeting date, and possible agenda items (9:45 a.m.)
23. Payment of invoices (9:45 a.m.)
24. Adjourn (10:15 a.m.)

Next scheduled meetings:

Thursday, February 9, 2017 Regular Meeting
Thursday, March 9, 2017 Regular Meeting
Thursday, April 13, 2017 Regular Meeting
Thursday, May 11, 2017 Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON FRIDAY, JANUARY 13, 2017

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with the Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Communications**
7. **Site Inspections for Petitions to be Presented in Public Hearing on January 19, 2017:**

R3943A-16 – Nancy Harris: Rezone 3 acres for a farm consolidation lot at **N2385 County Road N** in the Town of Koshkonong. The site is part of PIN 016-0514-0112-002 (28.39 Acres).

CU1907-17 – Lois M Johnson Trust & Big J Farms Property: Conditional use to allow a 135-foot monopole cell tower with associated cabling & equipment on PIN 010-0615-3232-000 ((19.104 Acres) and 010-0615-3141-000 (17.289 Acres) in accordance with Jefferson County Zoning Ordinance Sec. 11.04(f)6 and 11.055(6). The property is zoned A-1, Exclusive Agricultural and is along **State Road 106**.

CU1908-17 – Robert Owen: Conditional use in accordance with Sec. 11.04(f)6 of the Jefferson County Zoning Ordinance for a home occupation creating metal and wood art at **W3774 Bredlow Lane**, Town of Hebron, on PIN 010-0615-2114-005 (2.5 Acres). The property is zoned A-1, Exclusive Agricultural.

R3954A-17 – Mitchell Patterson/Dow Didion Trust Property: Create a 6-acre building site from PIN 026-0616-3141-000 (40 Acres) and 026-0616-3144-000 (37 Acres). The site is near **State Road 106** in the Town of Sullivan.

R3955A-17 – Mitchell Patterson/Dow Didion Trust Property: Request to negate the A-3 zone created by Zoning Amendment R604-82 on PIN 026-0616-3144-000 (37 Acres) in the Town of Sullivan. The site is near **W2186 State Road 106**.

R3951A-17 – Ron McDermott/RSM Rentals LLC Property: Create a 2.167-acre vacant building site on **Coffee Road** and a 2.261-acre lot around the home and buildings at **N5748 Coffee Road**. The sites are in the Town of Farmington, part of PIN 008-0715-2233-000 (25.6 Acres).

R3950A-17 – Kevin & Rhonda Emrath/Ronald G Gaulke LE Property: Rezone to create a 1.22-acre lot around the home at **N6637 S Island View Rd** in the Town of Concord from part of PIN 006-0716-0731-000 (30.67 Acres).

R3952A-17 – Clyde Kreutter III/Clyde W Jr & June D Kreutter Trust: Rezone 2.72 acres of PIN 012-0816-1641-000 (39.27 Acres) to create a lot around the home and buildings at **W1319 Pritchard Lane** in the Town of Ixonia.

R3953A-17 – Brandon Knaack/Robert & Lorraine Knaack Trust Property: Create a 2-acre building site on **Little Coffee Road** in the Town of Watertown from part of PIN 032-0815-3442-000 (35.64 Acres).

R3713A-17 – Kathy Zimmerman/Harold & Carol Deback Trust Property: Rezone to create a 1-acre building site on **Mansfield Road** on PIN 002-0714-1934-001 (19.942 Acres), utilizing consolidation of parcels of record from PIN 002-0714-2033-000. The site is in the Town of Aztalan. This petition is identical to R3713A-14, approved in 2014, but which lapsed because conditions of approval had not been completed within the year allowed.

8. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

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A digital recording of the meeting will be available in the Zoning Department upon request.

LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT

1st Quarterly Meeting

***Village Hall
100 Taft Street
Palmyra, WI***

January 14, 2017 10:00 A.M.

***Members: Carol Dixon, President; Debby Bartolerio, Secretary; Vicki Bradford, Treasurer;
Blane Poulson, County Board Rep; David Turner, Village of Palmyra Rep***

- Call to order (Carol)
- Reading of Minutes for August 20th, 2016 (Debby)
- Treasurer's Report (Vicki)
- Al's Weed Harvesting Report (Carol)
- Weed Harvesting Survey Results (Debby)
- Reading of Minutes for October 21st Special Board Meeting (Debby)
- August Aquatic Plant Sampling Results (Patricia)
- Clean Boats, Clean Waters Update(Dorothy)
- Dam Repair Update (Dave)
- Open Forum
- Next Meeting Date
- Adjournment